

Arundel High School

School Counseling Department

1001 Annapolis Road
Gambrills, Maryland 21054
Phone: 410-674-6500
Fax: 410-674-3889

SECONDARY SCHOOL REPORT FORM

Instructions: Students should complete Section I and submit the form to the Registrar. Counselors will complete Sections II and III and forward the report form along with the transcript and school profile to each school to which the student is applying.

SECTION I: STUDENT

Student Name: _____ DOB: ____/____/____
Last First MI Mo. Day Year

Address: _____
Street City State Zip Code

Phone: _____ E-mail Address: _____

I recognize the confidential nature of this document and ___ I do ___ do not waive my right to access.
Student's Signature: _____ Date: _____

SECTION II: COUNSELOR

High School: Arundel High School
1001 Annapolis Road
Gambrills, MD 21054
(410) 674-6500 Phone
(410) 674-3889 Fax

High School CEEB: **210570**

Percentage of class attending College/University:
Four Year – 55% Two Year – 30%

Counselor: _____

Grading scale: 4.0 Passing grade: D
Student's GPA: _____ WGPA: _____ BOTH ARE REPORTED ON TRANSCRIPT
GPA includes: x 9th x 10th x 11th Grades
Senior Class Size: _____ Rank _____

Student's course selection is: ___ Most Demanding ___ Demanding ___ Average ___ Below Average

SENIOR YEAR COURSES ARE LISTED ON TRANSCRIPT

SECTION III: COUNSELOR *A recommendation letter may replace Section III*

Please comment on the following items which reference the student's ability and character. Attach additional page if more space is needed.

Academic Ability:

Personal Character:

Is the academic record of this student an accurate indication of the student's ability? Yes No

If not, please describe the circumstances.

Compared to other college-bound students in his/her secondary school class, how do you rate this student:

No Basis	Below Average	Average	Good Above Average	Excellent Top 10%	Outstanding Top 5%	One of the top few encountered
Academic achievement						
Extracurricular accomplishments						
Personal qualities and character						
Creativity						

- 1) Has the applicant ever been found responsible for a disciplinary violation at your school from 9th grade (or the international equivalent) forward, whether related to academic misconduct or behavioral misconduct, that resulted in the applicant's probation, suspension, removal, dismissal, or expulsion from your institution? Yes No
- 2) To your knowledge, has the applicant ever been convicted of a misdemeanor, felony, or other crime? Yes No
If you answered yes to either or both questions, please attach a separate sheet of paper or use your written recommendation to give the approximate date of each incident and explain the circumstances.

I recommend this student: _____ with reservation _____ fairly strongly _____ strongly _____ enthusiastically

Thank you,

Counselor's Signature: _____ Date: _____